

Spearhead Huts Society

Monthly Directors Meeting

Minutes

Date: July 18, 2023
Time: 19:00-20:00
Location: Online

Attending: Chris Ludwig, Alan Woodland, Andre Charland, Robin O'Neill, Jayson Faulkner, Paul McBride
Absent: Ben Parsons
Guests: Iain Sherriff-Scott
Called By: Andre Charland
Notetaker: Alan Woodland

The meeting was called to order with quorum at 7:08pm

The agenda was approved with no amendments.

The minutes from May 16 and June 27 were approved.

Financial Report

Alan signed documents to become an authorized signer at BlueShore Financial. The Whistler branch wants to see Andre, Robin and Jayson in-person for wet ink signatures to make the changes effective.

\$80,000 was invested in an 18 month term deposit on July 12. Andre noted that we should have a cash flow forecast for Macbeth project consultants and contractors before committing more funds to long-term investments. Term deposits are to be limited to 90 day maturities

Financial Statements to June 30, 2023 were reviewed. Hut operations are cashflow positive. Alan proposed that a depreciation charge of \$100,000 be recorded for the Kees and Claire Hut this year.

Debits and credits are being posted to the BlueShore account by First Data, but the SHS board treasurer cannot get access to the First Data account to know details of the transactions. It was suggested Alan get in touch with Michael Kennedy about this issue.

KCH Operations Committee

Solar installation is happening July 24-25. Robin noted this is to be celebrated!

Ian reported the propane generator needed a new battery and the contractor who performed the service recommended periodic maintenance for the equipment after every 500 hours of run time. This is to be documented and scheduled every six months.

Service for the furnace and drying room is scheduled for July 29-30

Blackcomb Helicopters wants SHS to fabricate "a cradle" for transporting propane tanks. Presently, BH requires that Iain be on site for delivery of propane to ensure loads are properly rigged for the lift. Use of a cradle will make the process safer, does not require that custodians are trained for rigging, and could reduce the need to extend flight deck.

Resourcing SHS maintenance work has been a challenge. Tom Dudley has made a valuable contribution, but SHS needs more commitment and availability to attend to issues when they come up. Robin and Iain are looking for a new person (or people) that can help fill the gap.

There was a short discussion about paying a stipend to custodians. Andre noted that when the hut is full,

having our most experienced custodians on site is important. Robin suggested a volunteer appreciation event would be helpful.

Paul reported that BC Parks asked SHS to complete an archeological assessment regarding the well project at Kees and Claire. Paul intends to meet with the Land Manager (Lisa) at Lil'wat Nation on this topic. There has also been correspondence with Dan Glover from Vancouver Coastal Health about the well.

Robin was given authorization to enter into a contract with Coopers Towing. To start, SHS will use "non-predatory" approach where offenders are only towed when a director makes a phone call to report unauthorized parking.

Fundraising/Funding

Andre and Ben met on July 10 and talked about strategy for fundraising.

Robin reported that she made an application for the Vail Resorts Epic Promise Grant. SHS has \$2,500 in kind donations from Vail (summer sightseeing lift tickets) that expire in September 2023. There is a need to find a resource (contractor?) who can write grants for us.

Inclusion and accessibility

Robin reported that a low-income family was given a free night to stay at the Kees and Claire hut this summer. Plans are underway to provide free lift access for people with a demonstrated financial need.

Society Matters

Alan Brown is a retired lawyer and a friend of SHS. Jayson noted that Alan is willing to provide a pro bono review of SHS bylaws. In exchange for his services, Alan asks that the SHS board indemnify him against any future claims with the following language:

The Spearhead Huts Society (SHS) has asked for your advice knowing full well that you are not a member of standing in the Law Society of BC and therefore not practicing as a lawyer. Further that any advice or insight that Alan Brown provides the SHS, is provided as a gesture of volunteerism and support by Alan only, and the SHS is solely responsible for the decisions and resulting outcomes it makes regardless of the advice or insights provided by Alan Brown. Also, the SHS indemnifies Alan Brown against any future possible liability that could occur from this advice or insight provided.

This indemnification was approved by email earlier in July and ratified at the July 18 meeting.

Macbeth Update

Paul reported out that he met with the Hill family in late June to review the concept drawings prepared by the architect. The A-frame design has a lot of support.

Michael Green Architects and OrrMoniz Project Corp. (Construction Manager) have invoiced SHS for their preliminary work. Other resources to be hired are:

- Geotech consultant - Paul has identified a candidate that has bid \$8,500 for the work.
- Structural consultant - Paul has identified a candidate that has bid \$24,000 for the work and offers a discount if we work with Passive House.
- Consultants that are not needed, but not yet identified are envelope enclosure (\$10k), mechanical electrical and plumbing (\$???), building envelope (\$10k)

Andre noted that in order to maintain a high standard of transparency for the procurement process, SHS must obtain three quotes for each contract/consultant engaged on the Macbeth project

Other contractors/consultants will be paid with when OrrMoniz make the recommendation that the work has been completed.

Invoices are to be approved by two directors before being paid by Alan.

8. Next meeting August 15, 2023

9. Adjourn 8:16pm